



IT'S YOUR CHANCE TO PLAY WITH THE PROS... WILL YOU STEP UP TO THE PLATE?

If you're looking for a job that will challenge and inspire you, a job that will offer tremendous professional and personal growth, and a job that will provide unique experiences, then Dayton Dragons Professional Baseball is the right place for you.

Working for one of the most successful sports entertainment franchises in the country, you'll be vital to providing great experiences to hundreds of thousands of fans this summer.

POSITION

The Dayton Dragons are currently looking for enthusiastic and dedicated candidates for the role of **Ticketing Assistant**. The ideal candidate must enjoy working in a fast-paced, energetic environment and be willing to work extra, non-traditional hours when needed. The ideal candidate must also have strong organizational skills, be able to multi-task, possess a positive work ethic, and strive to be great in everything they do.

KEY RESPONSIBILITIES

As a **Ticketing Assistant** you will be directly responsible for:

- Arriving at work at the appropriate, assigned times and staying throughout the entire shift
- Working special events at the park including, but not limited to Sponsor Kids Day, Scout Night, etc.
- Providing "unsurpassed customer service"
- Assisting with the mailing of group tickets, raffle cards, posters, etc.
- Assisting in planning group amenities for games with the entertainment department
- Assisting with group ticket sales by developing a database for potential clients
- Assisting with post-game servicing projects such as group surveys
- Updating and maintaining the group leader database
- Updating the season ticket wait list and taking incoming calls regarding status
- Assisting with group invoicing
- Assisting the box office with day-to-day ticketing functions (sales, will call, playoff orders, etc.)
- Performing game-day duties required (signs/hats ready for group areas, raffle card process ready, group announcements, first pitches, tours, etc.)
- Assisting with all other ticketing special projects, mailings, etc. when needed

START/END DATES & HOURS

Feb/Mar - September 2019

- Non-traditional hours
- Up to 40 hours during a week
- Work schedule flexible with class/school obligations

COMPENSATION

\$8.55/hour

Thank you for your interest in joining the baseball community. To apply, email a copy of your cover letter and resume to andrew.hayes@daytondragons.com or send your cover letter and resume to:

DAYTON DRAGONS PROFESSIONAL BASEBALL
Fifth Third Field
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